

**NADIA ZILLA PARISHAD
KRISHNAGAR, NADIA**

Memo No.: 529/A/NZP

Dated: // /02/2025

AUCTION NOTICE

It is hereby informed to the intending individuals residing within the jurisdiction of Nadia Zilla Parishad that retail shops with rolling shutters at the Bethuadahari Market Complex (owned by Nadia Zilla Parishad) will be allocated among small traders for a tenure of one (1) year in exchange for a fixed monthly rent as determined by the L.A. Collector, Nadia, through a Seal Bid Auction. The auction will follow the schedule given below.

Upon completion of the one (1) year tenure, if the lessee wishes to renew, it will be granted provided that they have satisfactorily complied with all terms and conditions outlined in the agreement during the previous tenure, as per the following:

- a) Timely payment of monthly rent without any arrears.
- b) The shop/stall has been used strictly for the purpose for which it was allocated.

Interested bidders are advised to visit the respective retail shops and their locations before participating in the auction. The highest bidder in the auction will be allotted the said retail shop, subject to the terms and conditions imposed by Nadia Zilla Parishad, and the undersigned reserves the right to accept or reject any application/bid without assigning any reason.

General Terms and Conditions

1. The applicant must be an Indian citizen residing in a Gram Panchayat area under the jurisdiction of Nadia Zilla Parishad. The applicant must be above 18 years of age (as of 01-01-2025) and must be engaged in business before participating in the auction.
2. The applicant must submit the duly filled application form along with:
 - o Two (2) recent passport-size photographs (to be affixed in the specified place of the application form).
 - o Self-attested photocopies of Aadhaar Card, EPIC (Voter ID) Card, PAN Card, Trade License Certificate, and Ration Card.
 - o A demand draft of Rs. 1,000/- payable at Krishnanagar in favour of F.C. & C.A.O., Nadia Zilla Parishad.
3. An Acknowledgment Slip will be issued to the applicant upon successful submission of the application, which will serve as a permission letter to participate in the auction.
4. A bidder cannot submit more than one application. If multiple applications are submitted, the bid will be rejected.
5. Application forms can be collected free of cost from the Nadia Zilla Parishad Office or downloaded from www.nadiazillaparishad.gov.in.
6. If a bidder fails to meet any of the specified conditions, their bid will be rejected.

Schedule of Auction

Event	Date & Time
Availability of Application Forms	17-02-2025 to 04-03-2025 (From Nadia Zilla Office or website)
Last Date for Submission of Application Form with Documents	11-03-2025 (Up to 3:00 PM) (To be submitted physically at the Nadia Zilla Parishad Office)
Issuance of Acknowledgment Slip to Successful Applicants	13-03-2025 (From 11:00 AM to 5:00 PM)
Date, Time, and Place of Auction	18-03-2025 (Tuesday) at 11:00 AM (Nadia Zilla Parishad Meeting Hall, Krishnanagar, Nadia)

Post-Auction Terms & Conditions

5. Before the bidding starts on the day of the auction, each bidder must deposit the full amount of the Security Deposit (refundable) in cash to the designated officer in charge.
6. The entire bid amount must be deposited in the Nadia Zilla Parishad Office within three (3) calendar days from the date of auction through a demand draft in favour of F.C. & C.A.O., Nadia Zilla Parishad or in cash.
7. The allotted owner must execute an agreement with the Secretary, Nadia Zilla Parishad within 15 days from the date of the auction on a non-judicial stamp paper worth Rs. 20/-, purchased at the owner's expense as per prescribed terms and conditions.
8. After executing the agreement, two months' rent in advance along with any non-refundable advance (where applicable) must be deposited before the shop key is handed over.
9. Monthly rent must be deposited at the concerned section of Nadia Zilla Parishad by the 7th of each month. If rent remains unpaid for three consecutive months, the shop/stall will be forfeited.
10. Renewal after one (1) year is subject to satisfactory compliance with the previous terms and a 10% increase in rent.
11. The allotted owner must maintain the shop interior at their own expense.
12. Business goods must not be stored in verandas, corridors, common pathways, or outside the shop perimeter. Garbage must be disposed of properly.
13. Separate electrical connection must be obtained at the owner's expense from WBSEDCL, and the owner must bear monthly electricity charges.
14. No structural alterations are allowed without prior written permission.
15. The shop cannot be transferred or rented out to any third party.
16. The owner must obtain necessary government licenses at their own cost to operate the business.
17. Violation of terms, illegal, or anti-social activities will result in forfeiture of the shop/stall.
18. Periodic external maintenance will be conducted by Nadia Zilla Parishad.
19. The roof is not included in the auction, and Nadia Zilla Parishad reserves the right to vertical extension.
20. In case of death or permanent disability of the allotted owner within one year, only the spouse/dependent child may be allowed to continue business through fresh agreement; otherwise, the shop will be reclaimed by Nadia Zilla Parishad.


Secretary
Nadia Zilla Parishad

Memo No. 529/A/1(15)/NZP
Copy forwarded for information and necessary action to:

Dated. // /02/2025

1. Sabhadhipati, Nadia Zilla Parishad
2. Sahakari Sabhadhipati, Nadia Zilla Parishad
3. Additional Executive Officer, Nadia Zilla Parishad
4. Karmadakshya, Purta-Karya-O-Paribahan Sthayee Samity, Nadia Zilla Parishad
5. F.C. & C.A.O., Nadia Zilla Parishad
6. District Engineer, Nadia Zilla Parishad
7. Deputy Secretary, Nadia Zilla Parishad
8. Additional Deputy Secretary, Nadia Zilla Parishad
9. Executive Officers, All Panchayat Samity, Nadia
10. District Information & Cultural Officer, Nadia (for publication in 3 newspapers)
11. District Information & Analyst, Nadia Zilla Parishad (for uploading on website)
12. Head Assistant, Nadia Zilla Parishad
13. C.A. to the District Magistrate, Nadia & Executive Officer, Nadia Zilla Parishad
14. Sri Gurupada Halder, Dealing Assistant, Nadia Zilla Parishad
15. Office Notice Board


Secretary
Nadia Zilla Parishad

Memo No.: 529/A/NZP

Date: 11/02/2025

Annexure-I

Details of Infrastructure

Market Complex Information:

Sl. No.	Name of the Market Complex	Floor Location	No. of Retail Shops Available for Auction	Shop Numbers (Eligible for Auction)	Approximate Area (Sq. Ft.)
1	Bethuadahari Market Complex, Under Nakashipara Block, Nadia	First Floor	23 shops	02, 04, 05, 07, 08, 09, 10, 12, 13, 15, 16, 18, 19, 21, 23, 24, 25, 27, 29, 30, 32, 33, 34	111.25 Sq. Ft. (Shops 02 to 09) 109.03 Sq. Ft. (Shops 10 to 25) 110.20 Sq. Ft. (Shops 27 to 34)

Auction Details

Sl. No.	Market Complex	Shop Numbers (For Auction)	Starting Bid Price	Monthly Rent Assessed by L.A. Collector (Nadia)	Security Deposit (Refundable/Adjustable)
1	Bethuadahari Market Complex, Under Nakashipara Block, Nadia	02, 04, 05, 07, 08, 09, 10, 12, 13, 15, 16, 18, 19, 21, 23, 24, 25, 27, 29, 30, 32, 33, 34	Rs. 1,500/-	Rs. 1,454/- P.M. (Shops 02 to 09) Rs. 1,393/- P.M. (Shops 10 to 25) Rs. 1,389/- P.M. (Shops 27 to 34)	Equivalent to two months' rent of the bid price


11/02/25
Secretary
Nadia Zilla Parishad

NADIA ZILLA PARISHAD
KRISHINAGAR, NADIA

Serial No.: _____

Application for Allotment of Retail Shop

(In the Market Complex Owned by Nadia Zilla Parishad)

Name of the Market Complex:

- Bethuadahari Market Complex
 Chakdah (Bishnupur) Market Complex
 Bagula Market Complex

To
The Secretary,
Nadia Zilla Parishad.

Applicant Details:

1. Name of the Applicant: _____
2. Father/Spouse Name: _____
3. Date of Birth: _____
4. Age (as of 01-01-2025): _____
5. Sex: Male Female Other
6. Category: General SC ST OBC
7. Permanent Address:
 - o Village: _____
 - o Post Office: _____
 - o Police Station: _____
 - o PIN Code: _____
 - o Gram Panchayat: _____
 - o Block: _____
8. Temporary Address (if different from permanent address):
 - o Village: _____
 - o Post Office: _____
 - o Police Station: _____
 - o PIN Code: _____
 - o Gram Panchayat: _____
 - o Block: _____
 - o District: _____

Contact Information:

9. Mobile No.: _____
10. EPIC (Voter Card) No.: _____
11. Aadhaar No.: _____

12. PAN No.: _____

13. Ration Card No.: _____

14. Trade License No.: _____

Business & Income Details:

15. Details of Proposed Business: _____

16. Annual Income of the Applicant: _____

Details of Proposed Retail Shop:

17. Shop No.: _____ Floor Location: _____

18. Demand Draft Details (Rs. 1,000/-):

a) No. of Demand Draft: _____

b) Date of Demand Draft: _____

c) Name of Bank: _____

d) Branch Name: _____

Attachments (Self-Attested Documents) – Mark ✓ in the correct box:

- Two recent passport-size photographs
- Demand Draft of Rs. 1,000/-
- Photocopy of EPIC (Voter Card)
- Photocopy of Aadhaar
- Photocopy of PAN
- Photocopy of Ration Card
- Photocopy of Trade License

Declaration:

I hereby declare that the above information provided is true and correct to the best of my knowledge. I have not been influenced or induced in any way while filling out this application. If a retail shop is allotted to me in the future, I agree to abide by all the terms and conditions set by Nadia Zilla Parishad.

Date: _____

Full Signature of the Applicant