

RURAL CONNECTIVITY TRAINING AND RESEARCH CENTRE

PANCHAYAT & RURAL DEVELOPMENT DEPARTMENT

GOVT. OF WEST BENGAL

PLOT No. B/4, SCHOOL AREA (PT.), KALYANI, NADIA

e-mail – wbrctrc.kalyani@gmail.com, rctrc.kalyani@gmail.com

CAMPUS ---- Rural Connectivity Training and Research Centre (R.C.T.R.C)

No. 1660/RCTRC/2023


Date: 15.05.2023

NOTICE INVITING QUOTATION

The sealed quotations are invited by the Rural Connectivity Training And Research Centre (RCTRC) having its campus at Plot No. B/4, School Area (Pt), beside Binoy Bhaban, Kalyani, Nadia. RCTRC invites percentage rate quotations from reputed Agencies for “Website Development for RCTRC, Kalyani, Nadia.”.

1. **Name of the Work:** “Website Development for RCTRC, Kalyani, Nadia.”.
2. **Location for work:** RCTRC Campus, Plot No. B/4, School Area (Pt), beside Binoy Bhaban, Kalyani, Nadia.
3. **Condition of Rate Quotation:**
 - I. PAN Card
 - II. P. Tax Clearance Certificate
 - III. Valid Trade License

| SL. No. | Particulars | Date & Time |
|---------|---|------------------------------|
| 1. | Date and time for publish Quotation (Offline) | 15.05.2023 after 15.00 hours |
| 3. | Quotation submission start date (Offline) | 15.05.2023 after 16.00 hours |
| 4. | Quotation submission end date (Offline) | 23.05.2023 up to 15.00 hours |
| 6. | Date opening for Technical Bid (Offline) | 25.05.2023 after 16.00 hours |
| 7. | Date of opening for Financial Bid (Offline) | To be Notified letter. |



Manager (Training)
RCTRC Kalyani, Nadia &
Executive Engineer
WBSRDA, Nadia Division

No. 1660/1(8)/RCTRC/2023

Date: 15.05.2023

Copy forwarded for information & with a request to display on their office notice board for wide publicity to:

- 1) The Additional Secy. to the Govt. of West Bengal & ACEO, WBSRDA, Kolkata- 700106.
- 2) The Chief Engineer, P&RD Dept., WEBSRDA Kol- 700106
- 3) The Director, RCTRC & Superintending Engineer, WBSRDA (HQ).
- 4) The Executive Officer, Nadia Zilla Parishad
- 5) The Additional Executive Officer, Nadia Zilla Parishad
- 6) The Financial Controller, WBSRDA, Kolkata- 700106
- 7) The Finance Officer, WBSRDA, Nadia Division
- 8) The District Information Analyst, Nadia Zilla Parishad


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WBSRDA, Nadia Division

GENERAL CONDITIONS

1. The Manager (Training), Rural Connectivity Training and Research Centre, Kalyani, Nadia on behalf of West Bengal State Rural Development Agency (WBSRDA) invites the item rate Quotations for “Website Development for RCTRC, Kalyani, Nadia.”.
2. Date of release of Invitation for Quotations through offline: 15.05.2023 (dd/mm/yyyy)
3. Cost of Quotation Form: Nil

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4. Last Date/Time for receipt of Quotation through Offline: 23.05.2023 (dd/mm/yyyy) up to 15.00 hours (time)
5. Only offline submission of Quotation is permitted, therefore: Quotations must be submitted Offline at the office of RCTRC. The technical qualification part of the bids will be opened offline at 16.00 hours (time) on 25.05.2023 (date) by the authorized officers. If the office happens to be closed on the date of opening of the Quotations as specified, the Quotations will be opened offline on the next working day at the same time.
6. The Quotations for the work shall remain valid for acceptance for a period not less than ninety days after the Opening of Financial Bid.
7. Though the lowest overall quoted rate will be the criteria for selection, but the acceptance of the lowest Quotation is not obligatory to the undersigned. If the lowest Quotation, in the opening, of the undersigned does not appear to be satisfactory, the undersigned reserves the right of holding fresh Quotation and so on.
8. The undersigned reserves the right to reject any or all the Quotation without assigning any reason what so ever.
9. Other details can be seen in the quotation documents. The Employer shall not be held liable for any delays due to system failure beyond its control.

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PROFORMA FOR QUOTATION

| Website Development for RCTRC, Kalyani, Nadia | | | | |
|--|---|----------|------|----------|
| Sl. No. | Description | Quantity | Unit | Amount |
| 1 | Website Development for RCTRC, Kalyani, Nadia. 1. Dynamic Designing Charge (news, notice & photo gallery) 2. SSL (Secure Socket Layer) Charges (Yearly) 3. Training & Testing Update (Web portal) 4. Domain Name and Hosting (Yearly) entry level server it may increase as per requirements. 5. Sensor Data Feed. 6. Annual Maintenance Contract (Yearly) | 1 | NOS | 55460.00 |
| Rupees Fifty-Five Thousand Four Hundred Sixty Only. | | | | |

UNDERTAKING & ACCEPTANCE LETTER BY THE AGENCY

I/We have carefully gone through the various terms and conditions listed in the Tender Form (Technical & Financial Bid) for "Website Development for RCTRC, Kalyani, Nadia." I/We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. I/We have inspected the institute premises (RCTRC) and have acquainted ourselves with the tasks required to be carried out, before making this offer. I/We hereby sign this undertaking in token of our acceptance of various conditions listed above.

Place: _____

Date: _____

Address: _____

Mob: _____

Email ID: _____

Signature of Agency

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| Schedule of Quantity | | | | | |
|--|--|----------|------|----------|-----------------|
| Website Development for RCTRC, Kalyani, Nadia | | | | | |
| Sl. No. | Description | Quantity | Unit | Rate | Amount |
| 1 | Website Development for RCTRC, Kalyani, Nadia. 1. Dynamic Designing Charge (news, notice & photo gallery) 2. SSL (Secure Socket Layer) Charges (Yearly) 3. Training & Testing Update (Web portal) 4. Domain Name and Hosting (Yearly) entry level server it may increase as per requirements. 5. Sensor Data Feed. 6. Annual Maintenance Contract (Yearly) | 1 | NO | 47000.00 | 47000.00 |
| Total (A) = | | | | | 47000.00 |
| Add CGST @9% on A | | | | | 4230.00 |
| Add SGST @9% on A | | | | | 4230.00 |
| B = | | | | | 55460.00 |
| GRAND TOTAL AMOUNT = | | | | | 55460.00 |
| Round off Rs: | | | | | 55460.00 |
| (Rupees Fifty Five Thousand Four Hundred Sixty only.) | | | | | |

I/We do hereby submit the Tender for the execution of work specified in the underwritten memorandum within the time specified in such memorandum at the date specified, there is and in accordance in all respect with schedule of estimate, specification and instruction in written as per Tender and condition vide Quotation No. 1660/RCTRC/2023 dated 15.05.2023

MEMORANDUM

1. Description of work: Website Development for RCTRC, Kalyani, Nadia
2. Estimated Amount put to Tender: Rs. 55460.00
3. Time allowed for completion of work: 30 (Thirty) Days
4. Rate offered on % basis:

(To be written in figure & words clearly) (Less/Above/At Par)

Date :

Signature of Bidder
(Before submit the Bid)